

# THE CITY OF MOMENCE

Momence, IL 60954

MICK PORTER, Mayor  
JENENE HENSON, Clerk  
MARGARET PETERSON, Treasurer

## ALDERMEN

Diann Denton	Richard Kupferer
Carolyn Navratil	David Cook
Nova Metz	Mark Lesyna
Charles Steele Jr.	John Metz Sr.

## MOMENCE CITY COUNCIL Monday, February 15, 2016 Council Meeting

Time: 7:30 P.M.

The City Council Meeting of the City of Momence was held in the Council Chambers at 123 W. River Street, Momence. Mayor Mick Porter called the meeting to order.

### ROLL CALL

Roll was called by the Clerk with Aldermen Denton, Navratil, Nova Metz, Steele, Kupferer, Cook, Lesyna and John Metz present. Also present was Mayor Mick Porter.

### APPROVAL OF PREVIOUS MEETING MINUTES

Alderman Lesyna made a motion to approve the Regular and Executive Session minutes of the February 1, 2016, Council Meeting as presented. Alderman Kupferer seconded the motion with Aldermen Denton, Navratil, Nova Metz, Steele, Kupferer, Cook, Lesyna and John Metz voting yes.

### APPROVAL OF THE BILLS

The bills were discussed at tonight's Budget and Finance Committee Meeting. Alderman Denton made a motion to approve the bills for payment. Alderman Nova Metz seconded the motion with Aldermen Denton, Navratil, Nova Metz, Steele, Kupferer, Cook, Lesyna and John Metz voting yes.

CITIZEN FORUM - none

### OLD BUSINESS

Alderman Nova Metz stated she met last Monday, February 8, with City Collector Tina Demack and Alderwoman Denton regarding the employee handbook, it was agreed to follow suggestions made by insurance company, will be put on agenda to pass and accept revisions at next Council meeting.

### ALDERMANIC REPORTS

Alderman Denton: Discuss and vote on Tyler Tech contract for account balancing, which is needed to assist with getting finances in order. Contact for \$125 per hour, they are estimating 23 hours, to be split between the three departments. Alderman Denton made a motion to accept the contract. Alderman Steele seconded the motion with Aldermen Denton, Navratil, Nova Metz, Steele,

Kupferer, Cook, Lesyna and John Metz voting yes.

Discuss and vote on Capital Management Asset Consultant. Needed to be in compliance with capital assets, Mike Nielson's contract along with experience was forwarded. He will develop a municipal capital assets policy. This is a one-time event. After set up this will be part of the City's annual audit. The fee is \$12,500 and will be completed by the end of this fiscal year. Alderman Denton made a motion to accept the services of Michael Nielson for \$12,500 to come out of general fund, because it is for municipality as a whole and to authorize Mayor Porter to sign the contract. Alderman Kupferer seconded the motion with Aldermen Denton, Navratil, Nova Metz, Steele, Kupferer, Cook, Lesyna and John Metz voting yes.

A Budget and Finance Committee meeting was called for March 7, at 7:15PM.

Alderman Nova Metz presented to Council a first reading of an ordinance concerning charges and penalties for water and sewerage service. Changing discontinue service and adding, increase "an additional" one hundred dollars (\$100) per occurrence.

Alderman Steele: Discuss and possibly vote on Republic Services Contract. Council was presented with three different contracts ranging from 4% to 3% and 3 year to 10 year contract. Republic to send out flyers and another 95 gallon container for recyclables for residents, and 4 roll off containers will be provided for the City. Fees will increase just under \$5 for the 10 year contract. Alderman Steele made a motion to accept the 10 year contract (3%) and authorize Mayor Porter to sign the contact. Alderman Kupferer seconded the motion with Aldermen Denton, Navratil, Nova Metz, Steele, Kupferer, Cook, Lesyna and John Metz voting yes.

Alderman Kupferer: Bid opening of Surplus Police Vehicle. City Clerk Henson opened the one bid received from Chicago Motors, Inc. The amount of the bid was \$757.00. Alderman Kupferer made a motion to accept the bid from Chicago Motors, Inc., for the surplus police vehicle in the amount of \$757.00. Alderman Denton seconded the motion with Aldermen Denton, Navratil, Nova Metz, Steele, Kupferer, Cook, Lesyna and John Metz voting yes.

Alderman Cook: Discuss and vote on compensation for the City's webmaster. Local Improvement meeting held recently, Committee recommended Council to pay our webmasters, Bruce and Eileen Crooks, a fee of \$100 per month. Alderman Cook made a motion to pay Bruce and Eileen Crooks \$100 a month. Alderman Lesyna seconded the motion with Aldermen Denton, Navratil, Nova Metz, Steele, Kupferer, Cook, Lesyna and John Metz voting yes.

Alderman Lesyna: Discuss and vote on an Ordinance Amending Regulating Size and Weight of Vehicles. Separate accounting procedures are being established with 60% to be used for street repairs and 40% to be used for Police Department equipment purchased. (Line items are to be created). Alderman Lesyna made a motion to pass an Ordinance Amending Regulating Size and Weight of Vehicles. Alderman Denton seconded the motion with Aldermen Denton, Navratil, Nova Metz, Steele, Kupferer, Cook, Lesyna and John Metz voting yes. Ordinance #810.

## DEPARTMENT HEAD REPORTS

Tina Demack: Gov Pay vs. EPAY. EPAY credit card system City Hall currently uses. Gov Pay, internet based, currently used by Police Department. EPAY fees are going up, currently City pays fees. Want to make decision as to which way to go. Possibly pass fees onto residents. City

would pay for the Gov Pay program, \$300 which is a one-time upgrade. Gov Pay will deposit funds to our account within 24 hours. Residence fee is based on amount of water bill. There is a contract that needs to be signed, will be put on agenda for next council meeting. As of right now the City has no contract with EPAY. Gov Pay contract is only to enter into a contract, no time line.

TREASURER REPORT – Treasurer Becky Peterson - none

#### MAYORAL REPORT

Discuss and vote on Rezoning Property at 124 E. River Street, Momence. Recommendation from Plan Commission, Council voted to rezone unanimously. Alderman Lesyna made a motion to approve an Ordinance to Rezone Pproperty at 124 E. River Street from B1 to M1. Alderman Denton seconded the motion with Aldermen Denton, Navratil, Nova Metz, Steele, Kupferer, Cook, Lesyna and John Metz voting yes. Ordinance #809.

Alderman Denton made a motion to adjourn the meeting. Alderman Kupferer seconded the motion with Aldermen Denton, Navratil, Nova Metz, Steele, Kupferer, Cook, Lesyna and John Metz voting yes. Meeting adjourned at 8:01P.M.

Respectfully submitted,

Jenene Henson, City Clerk